**Application for Extension of Tuition Fee Due Date**

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| --- | --- | --- | --- |
| **Campus** |  | **Major** |  |
| **Student Number** |  | **Degree Program** |  |
| **Name** |  | **Request Semester** |  |
| **Request Information** | **Current Due Date** | **Extended Due Date** | |
| (MM.DD.YYYY) | (MM.DD.YYYY) | |
| **Reason for Extension** |  | | |

**I hereby apply for the extension of due date for tuition fee relevant to (year 20XX 1st / 2nd semester) for the reasons stated above. Also, I fully understand the penalties might be applied according to “Academic Regulations” Article 28, when the payment is not made timely.**

(MM.DD.YYYY)

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| --- | --- | --- | --- |
| Applicant : |  |  | (Signature) |
| Advisory professor : |  |  | (Signature) |
| Campus representative professor : |  |  | (Signature) |

**To The Dean of Student Affairs of University of Science and Technology**